



All Councillors of **Hail Weston Parish Council** are summoned to the Parish Meeting of the Parish Council in Hail Weston Village Hall on **Tuesday, May 21st, 2024**, at **7.30 p.m.** to deal with the following business: -

**The public may address the council on current matters or issues of concern in Open Forum (item 3) any matters raised for decision will become a future agenda item, unless already on this Agenda.**

**240521 - 1 ELECTION of CHAIRMAN 2024/25 and RECEIVE DECLARATION OF ACCEPTANCE OF OFFICE**

**240521 - 2 ELECTION of VICE-CHAIRMAN 2024/25**

**240521 - 3 OPEN FORUM and TO RECEIVE COUNCILLOR REPORTS (15 MINS)**

*At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman.*

**240521 - 4 RECEIVE APOLOGIES AND REASONS FOR ABSENCE**

**240521 – 5 RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS**

- a. In accordance with section 31 of the Localism Act 2011, members are to declare any Disclosable Pecuniary Interests and Personal Interests in terms of this Agenda.
- b. To Review HWPC Membership Dispensations.

**240521 - 6 APPROVE and SIGN MINUTES (April 16 2024)**

**240521 - 7 PLANNING**

- a) Updates

**240521 – 8 DISCUSS THE CLERK VACANCY**

**240521 – 9 FINANCE and GOVERNANCE**

- a. To approve account balances and bank reconciliation for April 2024
- b. To approve payments on finance reports: May 2024
- c. To receive and consider the Annual Internal Auditor report
- d. To Approve the Annual Governance Statement 2024 - Section One
- e. To Approve the Annual Governance Statement 2024 - Section Two
- f. To review playing field hire costs 2024/25 (£100 non-residents £50 residents/day.)
- g. To review banking signatories
- h. To review Risk Assessment including Insurance 2024/2025
- i. To review RoSPA
- j. Review cemetery charges 2024/2025
- k. Review member responsibilities
- l. To Adopt new Financial Regulations

**240521 - 10 COUNCILLOR UPDATES**

**240521 – 11 MATTERS TO BE RAISED BY MEMBERS FOR THE NEXT GENERAL MEETING AGENDA.** *Please note that no decision can lawfully be made under this item LGA 1972 s.12 10 (2)b states business must be specified.*

**Signature J. Abell 14<sup>th</sup> of May 2024**

Email. Clerk@hailweston.org.uk

**Nick Farnden, Chairman.**

**The next Parish Meeting will be on Tuesday 18 June 2024 at 7.30 pm.**