

HAIL WESTON PARISH COUNCIL

Minutes of General Meeting of the Parish Council Held on TUESDAY 16th February 2010 in HAIL WESTON VILLAGE HALL at 8.00pm

Present:-

Mr. N. Farnden	NF	Chairman
Mr. I. Wilkie	IW	Vice Chairman
Mr. B. Easom	BE	
Mr. P. Chandler	PC	
Mrs. S. Buchanan	SB	
Mr. M. Frank	MF	
Mrs. S. Penton	SP	Parish Clerk

Also present –County Councillor Peter Downes (**PD**) who joined the meeting at 8.30pm

100216-1 APOLOGIES – Mrs. D. Salter still in hospital (See Item 6), District Councillor Jonathan Gray (JG)

100216-2 MEMBERS' DECLARATION of INTEREST for items on the agenda

NF declared a Personal Interest in Item 10, as his daughter presented the Play Area petition to the Parish Assembly in 2008.

NF also declared a Personal Interest in Item 13b(i) as his Wife is one of the allotment tenants affected by the dispute.

SB also declared a Personal Interest in Item 13b(i) as her Husband is one of the allotment tenants affected by the dispute.

MF also declared a Personal Interest in Item 13b(i) as his Wife is one of the allotment tenants affected by the dispute.

PC declared a Personal Interest in Item 11 as his wife has an interest in the plot of land adjacent to the site the Parish Council has purchased for the new burial ground. See also an interest declared later under Planning Item 7.

100216-3 TO APPROVE and SIGN MINUTES of the General Meeting of the Parish Council

held on Tuesday 19th January 2010. **MF** pointed out that his Declaration of a Personal Interest regarding the Allotments item (13b (i)) was not recorded. It was agreed that **SP** is to add this by hand. The Minutes were then accepted as a true record. All in favour.

100216-4 OPEN FORUM – for all members of the public and press present including District and County Councillors.

PD updated the Parish Council re. the position on St. Neots Community College.

In response to **PD** reporting that the County Council will have to cut back on their Highway Maintenance programme **BE** asked if the signage to be placed at the entrance to the village off the B645, to warn motorists when the Ford is closed, will be affected by the proposed cuts. **PD** was pleased to hear that the signs were due to be put in place and agreed, that for Health & Safety reasons, these signs must be provided.

100216-5 MATTERS ARISING

SB had revised the General Health and Safety Policy, which has been distributed to all and will be discussed at the March meeting with a view to it being accepted.

100216-6 DI SALTER'S SICKNESS LEAVE – Renewal of approval is not necessary until 6 months' absence has elapsed. Email from CPALC – the Parish Council cannot co-opt anyone temporarily.

Signed by the Chairman.....Mr. N. Farnden.....

Date.....March 16th.....2010

100216-7 PLANNING

Enforcement Cases Update. No response as yet from **SP's** email requesting an update from Sandy Kinnersley re. 3 Green Lane and Kym Stables.

PC had tried to ascertain ownership of the Kym Stables site but was unsuccessful.

The recent hedge and clearance activity in Bird Lane including installation of fencing and vehicular access was noted. Highways had visited the site and arranged for the access to comply with their specification. It was pointed out HDC Planning Office had stated that no consent was required for the vegetation clearance and that the access onto the unclassified road does not require planning permission.

PC declared a Personal Interest in these works as it is on land in the ownership of his wife's family.

100216-8 PARISH ASSEMBLY

NF recommended a similar format to last year where he will give brief verbal updates on the main Parish Council activities for the year. And it was agreed to make it a social occasion and to invite members of the PCC including the Reverend Judi Clarke, the Village Hall Management Committee including the Chairman, Peter Mailer, the Playing Field Working Party Members, John Baker, PCSO Carol Corn and the District and County Councillors.

100216-9 VILLAGE HALL

SB had attended the Village Hall committee meeting. A Barn Dance is being organised and the proceeds will possibly be split 3 ways; the Village Hall, the Church and the Playing Field Project.

Work has begun on chopping down the tree adjacent to the Village Hall car park. A lot more remedial work has to be done to the surface due to the damage done by the tree roots.

100216-10 PLAY AREA

Fenland Leisure started work on the Trim Trail on 10th February and the Shelter and the Multi-activity Centre.

BE was approached by a resident of Pound Close complaining that the Trim Trail was too near their garden. Although it is believed to be within the permitted height and distance from residential property the Trim Trail was rearranged and a large piece of equipment has been moved further away from the complainant's property. Signs have yet to go up for the Trim Trail and the fireman's pole erected on the multi activity unit. Completion is expected by the first week in March.

The climbing tree and the sand pit area have been marked out by **BE** and **Dawn Isaacs**. The big mound that will be made up of spoil from the Cemetery is also marked out.

Dawn has advised that, in addition to the mulch, soil improved is required.

Quiz night proceeds in aid of the Playing Field Project:-

Quiz Tickets £343.00, Raffle £579.60, Spot Prize £42.00, Tops & Tails £49.85 and Auction

For Microlyte Flight, kindly donated by Mr. Peter Mailer, £101. Totaling £1,115.45.

To be added to that is the generous donation from Tensor Ltd. of £200 = £1,315.45 less raffle ticket printing £38.00 and Catering Expenses £56.65 leaving a net total of **£1,220.80**.

Soil Improver and Mulch is required.

BE reported that he had spoken with the Chairman suggesting that the large quantity of soil improver required is funded out of the proceeds of the Quiz Night. A figure of £250 was recommended.

The expenditure for the mulch for the toddler area is already in the budget.

Toddlers' area needs spraying – **SB** had left a message for Peter Round, the Grounds Maintenance Contractor, to contact her regarding carrying out the work. It was noted that mr round would need to revise his charges to take into consideration the major changes on the playing field.

100216-11 CEMETERY

Official Order, Conveyance Deed, Contract and Statement of Charges distributed to all at meeting. Land purchased last week at cost already agreed - £15,000.

The Cemetery was set out on Friday 12th February. Michael Alexander, Trustee of the vendor, was in attendance.

15.02.10 – Lattenbury Services commencing Cemetery work.

17.02.10 – EDF carrying out work re. pole resiting. Power off and road closure arranged by EDF.

Signed by the Chairman.....Mr. N. Farnden.....

Date.....March 16th.....2010

100216-12 PAINTING of POST BOX next to telephone box (no. PE19 5JW -130) - Not followed up by SP this time.

100216-13 COUNCILLOR RESPONSIBILITY REPORTS

a. Highways & Environment HDC – BE reported that, following a meeting with HDC personnel, the new litterbin is to be emptied as and when needed.

For information - **Kerbside Glass Recycling** – From 29th March, glass can be disposed of in the blue recycling bin. More publicity T/F from HDC.

For information - **CCC Highways web site for reporting potholes** – www.fixmystreet.com

b. Council controlled open spaces

(i) Allotments Dispute –

As a result of the last meeting of the Disputes Working Party, letters had been sent out to all tenants informing them of the Parish Council's decisions.

One response had been received and the Working Party will arrange another meeting to deal with the points in the letter.

Thanks go to **BE** and **PC** for pegging out the allotments. This is to aid tenants when reinstating the pathways.

(ii) Village Notice Board – John Baker will be attending to this when he returns from holiday.

c. Communications

a. Newsletter – This will be sent out before the end of March and **MF** will forward a copy to Martin Baughan for the web site.

b. Web Site – Martin Baughan is keeping the web site up to date. All Agendas and Minutes are put on as and when **SP** sends them to him.

He also checks from time to time that he has all planning applications on the site.

c. **Liaison with other Authorities** – **IW** had raised an issue at a recent Neighbourhood Forum regarding the involvement of the County Police with the local police and asked **PD** to follow this up. **IW's** report is attached to these Minutes.

100216-14 TRAINING

(i) Councillors

SB and **BE** attended Stages 1 & 2 of Councillors' Training:-

Stage 1 – Code of Conduct & Standards Committee Meeting Procedure

Stage 2 – Statutory Powers and Budgets & Accounts

SB and **MF** attended Stage 3 of Councillors' Training – Planning Process and Risk Management

Further sessions available as per timetable in the Winter 9/10 CPALC Bulletin distributed to all.

MF said that he strongly recommends attending these courses.

(ii) Clerk

SP would like to attend CALC's Power of Well Being Training Course at a cost of **£35**. Also the Accounts Year End Course being held at CALC offices, St. Ives on Wednesday 14th April at a cost of **£55**.

Both of these were approved. All in favour.

100216-15 FINANCE

(i) Finance Reports and Accounts for Payment. **SP** provided only a hand written report as SAGE has not yet been installed on her computer and Quicken will allow only 3 more sessions without registering. Therefore, **SP** will only log on again nearer the time **PC** is able to install SAGE. All payments were approved including £21 to reimburse **BE** for the pegs purchased for pegging out the allotments.

The various statements and report are attached to these Minutes and were distributed to all at the meeting..

For information - **CCC** – Street Lights Energy and Maintenance charges **2009/10** – Energy £701.60, Maintenance £279.75. Invoice T/F for **£981.35**.

2010/11 charges will be £283.95 for Maintenance and energy is estimated at £517.10. **Total of £801.05**.

Signed by the Chairman.....Mr. N. Farnden.....

Date.....March 16th.....2010

- (ii) Statement received from Cater Allen showing the withdrawal of the whole balance of £15,426.37 on 6th February 2010. This will reimburse the cheque a/c for the £15,000 withdrawn for the purchase of the cemetery land.
- (iii) Loan from PWLB for developing the cemetery site was paid into cheque account. Although no separate bank account was recommended, it was agreed that **SP** is to produce a regular report showing any transactions.
- (iv) Standing Orders revised by NALC – Hard copy of Parts 1 & 2 available from CPALC at a cost of £25. Authority given to purchase. All in favour.
- (v) Peter Rounds, the present contractor for the village grass cutting, has increased his prices by 5% to cover additional fuel costs. This increase accepted. All in favour.

Yet to come from Playpathfinder is £100 for the launch event for the Playing Field and £200 for signs.

100216-16 CORRESPONDENCE (List attached) Including letter sent to all allotment tenants on 31st January with copy of response letter from one of the tenants as mentioned in Item 13 b(i).
HDC – Local Development Framework – Strategic Housing Land Availability Assessment (SHLAA) Update.
BE took this very large item with a view to ascertaining whether or not it affects Hail Weston.

100216-17 ANY OTHER BUSINESS

10th March will be a special occasion when the Willow Tunnel will be erected.
SP yet to contact Sean Barnes re. completing the painting of the bargeboards on the bus shelter.
 Also to obtain a spare key for the new litterbin from Glasdon’s. The contact details for both of these are on the invoices, which are still with **PC**.

100216-18 DATES of NEXT MEETINGS:-

- March 16th**
- April 20th (Parish Assembly)**
- May 18th (AGM)**
- June 15th**
- July 20th**
- September 21st**
- October 19th**
- November 16th**

The meeting closed at 10.00pm

Signed by the Chairman.....Mr. N. Farnden..... Date.....March 16th.....2010