

HAIL WESTON PARISH COUNCIL

Minutes of General Meeting of the Parish Council

Held on TUESDAY 24th November 2009

in HAIL WESTON VILLAGE HALL at 8.00pm

Present:-

Mr. N. Farnden	NF	Chairman
Mr. I. Wilkie	IW	Vice Chairman
Mr. B. Easom	BE	
Mr. P. Chandler	PC	
Mrs. S. Buchanan	SB	

Mrs. S. Penton	SP	Parish Clerk
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Also present – District Councillor Jonathan Gray (JG) & County Councillor Peter Downes (PD)

91124-1 APOLOGIES:- Mr. M. Frank (MF), Mrs. D. Salter (still in hospital)

91124-2 MEMBERS' DECLARATION of INTEREST for items on the agenda

NF declared a Personal Interest in Item 6, as his daughter presented the Play Area petition to the Parish Assembly last year.

NF also declared a Personal Interest in Items 12 (i) & (ii) as his Wife is one of the allotment tenants affected by the dispute.

SB also declared a Personal Interest in Items 12 (i) & (ii) as her Husband is one of the allotment tenants affected by the dispute.

PC declared a Personal Interest in Item 7 as his wife has an interest in the plot of land adjacent to the site the Parish Council is hoping to purchase for the new burial ground.

91124-3 TO APPROVE and SIGN MINUTES of the Planning Committee Meeting and the General Meeting of the Parish Council both held on Tuesday 27th October 2009.

Both sets of Minutes were accepted as a true record. All in favour.

91124-4 OPEN FORUM – for all members of the public and press present including District and County Councillors.

County Councillor, Peter Downes, reported on the financial aspect and status of the schools in the area.

District Councillor, Jonathan Gray, reported on the car park charges situation in St. Neots.

91124-5 MATTERS ARISING – Deeds etc. deposited in HSBC Bank, St. Neots on 16th November 2009.

91124-6 PLAY AREA

- (i) Conditional Grant Offer of £9,367 received on 14th November from Awards for All for Project 2, Trim Trail to be supplied by Fenland Leisure. This is equal to the sum requested.

The bank mandate form has been signed by all 3 signatories to accompany the Awards for All contract ready to be signed by NF & SP and despatched to A4A.

- (ii) Working Party members met with Richard Taylor, Fenland Leisure on 17th November – NF, BE, SP & Dawn Isaac. The meeting was successful and Richard Taylor was very professional and very helpful.

- (iii) Play Pathfinder Agreement – An obligation to hold a Launch Play Day - Play Pathfinder will contribute £100. Possibly to be held between end of June and early July.

- (iv) Cleaning Working Party required to clean the existing playground equipment. Tony Bolton, a member of the Playground Working Party, to be approached.

- (v) Fund raising quiz to be held on 6th February.

Signed by the Chairman.....N. Farnden.....

Date.....19th January.....2010

91124-7 CEMETERY

- (i) EDF Energy Way leave Agreement for moving EP 25 at Cemetery. Amended Wayleave consent to be signed by **SP** and despatched to Shaun Barrell, Wayleave Surveyor, EDF Energy.
- (ii) Associated Surveying Consultants charges for amendments to plans approved. **BE** had to engage their services to undertake some additional survey work in order to prepare the Pollution Control statement.
- (iii) £2,000 to be paid to Gross & Co, Solicitors to the Parish Council, as approved at the October meeting, supporting the undertaking, which makes Gross & Co. responsible for the payment.
- (iv) **BE** reported that planning permission has been granted subject to conditions:

- a) HDC require agreement to a planting scheme.
- b) Environment Agency requires confirmation that the cemetery would not cause pollution.

A tree planting scheme had been agreed and **BE** had held discussions with the HDC Landscape Officer and had spoken to the Environment Agency and was in the process of preparing statements for submission to the planning office. Unfortunately, the process of getting the Conditions released could take up to 8 weeks.

91124-8 BUDGET & PRECEPT - 2010/11

The budget was discussed and the Precept was set at £15,625. Proposed and seconded. All in favour.

91124-9 PLANNING

Cemetery - BE forwarded to HDC Planning Department the application for discharge of conditions on the Cemetery planning application as mentioned above.

Breach of Planning Permission, 3 Green Lane, Hail Weston - update from Sandy Kinnersley, HDC Enforcement – Mrs. Kinnersley visited the premises on 23rd November and advised the occupier that she needs planning permission for the two self-contained units. She will be taking advice from a Planning Officer and will write to the occupier setting out her options.

91124-10 BUS SHELTER – Work on roof completed. One board was replaced and painting required at an extra charge of £36 for the board and £65 for the painting. Total charge £481 +VAT.

91124-11 PAINTING of POST BOX next to telephone box (no. PE19 130) – No progress

91124-12 COUNCILLOR RESPONSIBILITY REPORTS

a. Highways & Environment – See item 7 above for **BE**'s Cemetery report.

Faulty street light at west end of High Street. **SB** to inform **SP** of exact location for reporting purposes. Peter Round, grounds maintenance contractor, has installed grit bin and new litterbin. He will empty new litterbin.

b. Council controlled open spaces

- (i) Allotment Disputes Working Party to be set up with a membership of 3 Councillors who have no personal interest in allotment matters. They are **IW, BE & PC** – **IW** to be Chairman. This Committee is set up with delegated powers to review allotment holders' complaints and to resolve the situations on behalf of the Parish Council.
- (ii) Allotment Rent – **SB** gave **SP** £22.50 to be banked.
- (iii) Letter sent to all allotment holders in accordance with October meeting. Two responses received by Parish Councillors, but nothing sent directly to Parish Clerk. **SP** to acknowledge receipt.
- (iv) **SB** dealing with revision of General Health & Safety Policy.
- (v) Village Notice Board damaged in the wind. Authority given for expenditure to replace/repair it.

c. Communications

- a. Newsletter – **NF** will prepare item for January Newsletter re. The Playing Field Opening Day.
- b. Web Site – Martin Baughan is continuing to update the web site as and when required.

d. Liaison with other Authorities – **IW** attended the Neighbourhood Forum meeting on 29th October.

Signed by the Chairman.....N. Farnden.....

Date.....19th January.....2010

91124-13 FINANCE

- (i) Finance Reports and Accounts for Payment. These were approved. **SP** to query charges with Anglian Water.
- (ii) £5,000 transferred from HSBC Deposit A/C to Cheque A/C
- (iii) Instruction sent to Cater Allen bank for withdrawal of £2,000 for Cemetery legal fees paid to Gross & Co.
- (iv) **SP** suggested that a new bank account is opened for the grants transactions. Approved. All in favour.
- (v) Financial Regulations revised as per **PC**'s recommendations at October meeting and circulated to all prior to this meeting. To be signed by the Chairman.

91124-14 CORRESPONDENCE – List attached to these Minutes.

Broadband access – NF to respond to Jonathan Djanogly.

91124-15 ANY OTHER BUSINESS

91124-16 DATES of MEETINGS for 2010 are confirmed as:-

January 19th
February 16th
March 16th
April 20th (Parish Assembly)
May 18th (AGM)
June 15th
July 20th
September 21st
October 19th
November 16th

The meeting closed at 10.25pm

Signed by the Chairman.....N. Farnden.....

Date.....19th January.....2010