

HAIL WESTON PARISH COUNCIL

Minutes of General Meeting of the Parish Council Held on TUESDAY 15th January 2008 in HAIL WESTON VILLAGE HALL at 8.00pm

Present:-

Mr. N. Farnden	NF	Chairman
Mr. I. Wilkie	IW	Vice Chairman
Mr. P. Chandler	PC	
Mr. B. Easom	BE	
Mrs. C. Couzens	CC	
Miss L. Bacon	LB	
Mrs. S. Penton	SP	Parish Clerk

No members of the public or press were present.

80115-1 APOLOGIES - Mr. M. Baughan (MB) (Work commitments), District Cllr. Mr. J. Gray (JG) and County Cllr. Mr. P. Downes (PD)

80115-2 MEMBERS' DECLARATION of INTEREST for items on the agenda

PC declared a Personal Interest in Item **80115-9** as his wife has an interest in the plot of land adjacent to the site the Parish Council is hoping to purchase for the new burial ground.

80115-3 OPEN FORUM – for all members of the public and press present including District and County Councillors. None

80115-4 TO APPROVE and SIGN MINUTES of the Planning Sub-committee meeting and General meeting of the Parish Council both held on 20th November 2007 and the Extraordinary General Meeting of the Parish Council held on 8th January 2008.

All three sets of Minutes were proposed and seconded and subsequently accepted as a true record. All of those present at the respective meetings were in favour.

80115-5 MATTERS ARISING

71120-6 (iii) New Application – Ref. 0703648FUL – 4 Green Lane, Hail Weston. Retention of dormer windows and flat roof dormer (amended scheme). Permission granted by HDC.

71120-11 a - No action to date regarding the broken rail on the post and rail fencing along the cycleway.

80115-6 PLANNING

Application Ref. 0703950FUL – Change of use of land and building to class B8 (storage and distribution), widening of access and construction of access road and security structures (retrospective)

Agricultural Buildings North of 589 Great North Road, Eaton Ford Cambridgeshire

NF read out the letter from the applicant (Tensor Ltd.) dated 11th January. Mr. Smith replied to the question raised as to why this particular site was chosen for the business of Tensor Ltd. He explained that it was not practicable from a financial point of view or a security point of view.

PC will attend the St Neots Town Council meeting on 16th January 2008.

SP had sent copies of Hail Weston's response for HDC Planning to St. Neots Town Clerk and Chairman of the Town Council, two Ward Councillors; Rodney Farrer and David Harty and Highways Engineer, Robin Hobbs.

Signed by the Chairman.....I. WILKIE..... Date.....19th February.....2008

80115-7 B645 SPEED LIMITS – **SP** read out the response to Parish Council’s letter from CCC. Part of A and B road review expected to be completed in 2011. Until the review is completed no changes to speed limits will be implemented.

80115-8 BRIDGE over the FORD – nothing further to report at this time.

80115-9 CEMETERY UPDATE – The Diocesan Committee have backed our application for faculty to remove hedge. The granting of a faculty is expected to take at least six months and **SP** is to convey this to Alexanders.

80115-10 POLICING MATTERS – The Safer Neighbourhood Meeting for this quarter clashes with this meeting. Apologies given to PCSO Carol Corn. Next quarter the meeting will be in this Village Hall on Tuesday 8th April and **SP** to request that the B645 speeding issue is put on their agenda for that meeting.

80115-11 COUNCILLOR RESPONSIBILITY REPORTS

a. Highways & Environment

(i) Orchard Close Foul Sewer Update – **BE** contacted Anglian Water asking for guidance. Ken Banfield replied that it is likely to be at least two years before legislation changes whereby Water Companies will be required to adopt private sewers and to date it is not clear what parameters will be laid down for the adoption process.

In the meantime, all the residents could request AW to adopt the sewer under existing S102 regulations. All the residents will have to sign up to the adoption and there may be some cost involved e.g. for CCTV inspection.

It was agreed that an explanatory letter should go to all the residents affected – **BE**.

(ii) Trees Ford Lane – As part of the Natural Environment & Rural Communities (NERC) Act Parish Councils are encouraged to introduce Biodiversity Action Plans (BAPs) to their villages. Hail Weston Parish Council proposes a Tree Trail as a worthwhile low cost BAP for the village.

BE had met Bridget Halford from HDC on site and had agreed the quantity and type of trees to be planted. HDC will supply the trees free of charge and a Hail Weston resident has already volunteered to help in the planting. **CC** has published an article in the latest Parish Newsletter about the Tree Trail asking for any other volunteers to contact her.

(iii) **CC** had contacted HDC re. refuse bins situated outside 105 High St. – HDC Bins Enforcement Officer will write to the resident concerning the bins being left on public highway.

(b) Council controlled open spaces – Councillor’s report attached - **LB**

(i) Grass cutting update - to consider 3 quotations – **LB** recommended that the quotation from Mr. Rounds be accepted at £2,800 based on an estimated 20 cuts for the season. Although his was not the cheapest (Mr. Green £2,150 and HDC £2,575) **LB** was impressed by his proactive and attentive attitude and his willingness to suggest alternatives. It was proposed and seconded that Mr. Rounds’ quote is to be accepted. All in favour.

(ii) Possible treatment and reseeded of Village Bank – to consider 1 quotation. Prolawn had quoted £1,305. It was agreed that an alternative quotation should be sought.

(iii) Update on Conifers in the Garden of Rest and to consider future action on the site. It was agreed to accept the quotation from Keyston Tree Services to maintain the conifers annually for £200 having already satisfactorily carried out the initial trimming in September. All in favour.

One of the allotment holders had reported a disturbance of his property and the loss of fence posts over the Christmas period. **LB** had submitted a draft letter to him for his approval before circulating it to the other allotment holders. However, he has not yet informed **LB** as to whether or not he is in agreement with the suggested letter.

LB has collected all allotment rents except one for £7.50. **LB** gave **SP** £100 for banking.

Signed by the Chairman.....I. WILKIE..... Date.....19th February.....2008

(c) **Communications including Newsletter for approval.** CC had produced the Newsletter for the December quarter and after one or two minor amendments this was approved. All in favour. SP thanked CC for producing another interesting Newsletter and remarked that it is colourful, very professional looking and contains all the information required for Quality Status application.

(d) **Liaison with other Authorities** - None

80115-12 FINANCE

(a) The following expenditure was approved (All in favour)

(i) SP Clerk's Training Day 28th February £50 - CALC

(ii) LB and SP Allotments Workshop 8th March - £45 each – CALC

Also one of the companies that had offered prize money for one of the best Kept Front Garden categories had gone into liquidation. Consequently, CC had paid the prize money (£25) out of her own pocket. However, it was agreed that she should be reimbursed.

(b) Finance Reports distributed at the meeting. SP was unable to produce them sooner due to printer/print cartridge problems. SP had decided to only circulate the Transaction Report and the Bank Account Balances Report from now on. Providing the Reconciliation Reports for each bank account is duplicating some of the information.

(i) VAT has now been removed from the Quicken reports and this is now being recorded on a spreadsheet. MB has amended the Quicken files accordingly.

(ii) Reports include November Transactions Report with the addition of the relevant Statutory Powers. All Finance reports and accounts for payment were approved – All in favour.

80115-13 QUALITY STATUS UPDATE – SP reported that most of the evidence to accompany the application has been assembled and the Introduction and List of Contents has been prepared. However, the authorised Minutes and attachments for the last year have to be photocopied and forms part of the 'evidence' – printouts without the Chairman's signature are not acceptable. SP is most grateful that PC offered to do the photocopying.

80115-14 CORRESPONDENCE (List attached)

Changes to the Mobile Library Route to be conveyed to May Parker for inclusion in the next Church Newsletter.

2008 schedule of meetings for Local Access Forum to be forwarded to BE.

80115-15 ANY OTHER BUSINESS – Applications to be invited for the post of unpaid Street Warden in the next Newsletter.

PC suggested that a Project Manager should be appointed to oversee the various village projects and work outstanding particularly on the playing field and the children's play area. To be included on the Agenda for discussion at the February meeting.

An additional refuse bin is needed in Ford End. SP to order one through HDC.

SP confirmed that she had reported the faulty streetlight, PC4 in the High Street near to telephone box.

80115-16 DATES of NEXT MEETINGS – all on Tuesdays:-

February 19th

March 18th

April 15th (Parish Assembly)

May 20th (AGM)

June 17th

July 15th

September 16th

October 21st

November 18th

The meeting closed at 9.50pm

Signed by the Chairman.....I. WILKIE..... Date.....19th February.....2008