

# HAIL WESTON PARISH COUNCIL

## Minutes of General Meeting of the Parish Council Held on TUESDAY 9<sup>th</sup> June 2009 in HAIL WESTON VILLAGE HALL at 8.00pm

### Present:-

Mr. N. Farnden	NF	Chairman
Mr. I. Wilkie	IW	Vice Chairman
Mr. B. Easom	BE	
Mrs. S. Buchanan	SB	
Mrs. D. Salter	DS	
Mr. M. Frank	MF	
Mrs. S. Penton	SP	Parish Clerk

Also present:- District Councillor Jonathan Gray (JG)

**90609-1 APOLOGIES** - Mr. P. Chandler (PC)

**90609-2 MEMBERS' DECLARATION of INTEREST for items on the agenda**

IW declared a Personal Interest in Item 6, as he is a friend of the owner.

NF declared a Personal Interest in Item 7, as his daughter presented the Play Area petition to the Parish Assembly last year.

**90609-3 TO APPROVE and SIGN MINUTES of the Annual Meeting of the Parish Council (AGM) held on Monday 18<sup>th</sup> May 2009.** The Minutes were accepted as a true record. All in favour.

**90609-4 OPEN FORUM – for all members of the public and press present including District and County Councillors**

**90609-5 MATTERS ARISING**

**Policy Documents for new Councillor** - SP has forwarded copies of all Policy Documents to MF

**Best front garden competition** - This year, our generous sponsors are DAB Building Construction Services Ltd., AJB Homes Ltd., Waitrose and the Royal Oak. The first prize is £60 and the second prize is a meal for two at the Royal Oak. There is also a Special Category prize of £10 as last year.

**90609-6 PLANNING**

**Clarification received from Planning re. Hail Weston Springs**

The red line on the latest drawing illustrates the intention to permanently close the A1 access to/from Dirt House. HDC Planning are insisting on this in the interest of Highway Safety. They have the backing of the Highways Agency. The Parish Council has no objection to the closure of this access and SP is to convey this decision to Planning by the due date, 16<sup>th</sup> June.

**Enforcement Case:-**

**3 Green Lane – Breach of condition re. application number 0603902FUL** – Enforcement Officer informed by someone at this address that the owner wishes to rent out the annexe periodically. However, Planning Permission condition 2 states:- “The alteration and use hereby permitted shall be used as ancillary accommodation only in connection with 3 Green Lane, Hail Weston and shall not be sold, let, leased or rented as a separate residential unit without the prior written consent of the Local Planning Authority.” Letter sent to owner by Enforcement Officer stating the annexe must remain ancillary and the separate use must cease. It will be reviewed for compliance w/c 3- 8-09. The Parish Council will take no action at this time.

Signed by the Chairman.....N. FARNDEN.....

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## **90609-7 PLAY AREA**

**(i) Refurbishment Project update** - **SP** and one member of the Working Party attended a briefing at Hinchingsbrooke House on 21<sup>st</sup> May held by CCC Play Pathfinder. This proved to be a very positive step towards achieving funding for the project.

A meeting with Pam Davenport of Hunts Forum on 4<sup>th</sup> June was attended by **NF, BE, DS, SP** and one member of the Working Party. As a result of these meetings the way to move forward has become clearer and **BE** put forward the following resolutions:-

1. That the Parish Council joins Hunts Forum - Fee £20pa
2. That the Parish Council set up a Project Team to progress the improvements to the playing field. The team to ensure that the project provides an array of facilities suitable for a wide range of age groups from the young to the elderly in order to promote the healthy community initiative. The team to comprise three members of the Parish Council, one of which shall be the Chairman of the Council, plus members co-opted from parishioners. Formal reports shall be submitted to the Council for approval.
3. An initial budget of £150 to be provided for the Project Team to progress the Playing Field proposals.

All in favour of adopting these resolutions.

**(ii) RoSPA Annual Safety Inspection Report** received and no items have been identified as high risk.

Low risk items are to be monitored e.g. chain wear on one of the swings.

Items marked medium risk require appropriate action within resources and individual site assessment e.g. bark surface is to be forked over and topped up as required to maintain minimum depth (usually 300mm).

**90609-8 BOTTLE BANK UPDATE** – The site under consideration is not suitable and no alternative has been identified.

**90609-9 BUS STOP UPDATE** – Sean Barnes' quotation for repairing the Bus Shelter roof was approved at £380 + VAT. **SP** to formally accept the quotation and request work to be carried out. All in favour.

**90609-10 PAINTING of POST BOX** – Still no response from Royal Mail. **SP** to follow this up again.

**90609-11 BRIDGE over the FORD** – **JG** reported that this matter is being progressed.

**90609-12 CEMETERY UPDATE including consideration of reservation of grave spaces as per letter from Revd. Judi Clarke.**

Planning permission for the new cemetery has been granted subject to certain conditions mainly to do with pollution and will involve consultation with the Environment Agency. **BE** will take this on when he has the details. **SP** to inform Alexanders of the progress made and to arrange a meeting with them and **BE** and **NF** next month.

Further advice is to be sought regarding reservation of grave spaces.

**90609-13 VILLAGE HALL including response to letter sent to VH Management Committee Chairman.**

**SP** had received a phone call from the Chairman of the VH Management Committee in response to the letter sent to him as proposed at the May meeting. **BE** will be attending their AGM on 17<sup>th</sup> June at which he will bring up various matters that need clarification. E.g. The PC leases the VH from the church and under the terms of the lease copies of Minutes and Accounts must be sent to the Parish Council.

The charge for VH rental for Parish Council meetings for 2008/9 is 10 meetings @ £8 per meeting. Invoice received from Treasurer and approved for payment.

## **90609-14 REVIEW of POLICY DOCUMENTS**

**Standing Orders & Risk Management** – **NF** recommended the following:-

**Risk Management** no change

**SOs** (i) Item 12 – Time in Office “or with a responsibility” to be deleted.

(ii) Item 13 – Interests – The following is to be inserted as paragraph c) and the existing paragraph c) to become paragraph d)

“If a Councillor with a Prejudicial Interest wishes to speak on an Agenda item then that interest and intention must be stated immediately after Item 1 on the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The

Signed by the Chairman.....**N. FARNDEN**.....

Date.....**28<sup>th</sup> July**.....**2009**

Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the Councillor with the Prejudicial Interest.”

All in favour of these changes and **SP** to circulate amended Standing Orders to all.

**Financial Regulations** – **PC** is away and, therefore this is to be carried over to a later meeting.

**Equal Opportunities** – **IW** recommended no change.

**Health & Safety** – **SB** recommended no change.

#### **90609-15 COUNCILLOR RESPONSIBILITY REPORTS**

- a. **Highways & Environment** – **BE** reported that dog fouling persists and there is a lot of litter in Ford Lane outside the sewage works and the pumping station. **BE** reported this to Deborah Hibbert, Enforcement Officer at meeting the previous day also attended by **SP**. The meeting was mainly to gather advice regarding the recent complaints received about cars being displayed for sale on the B645 at the eastern entrance to the village. **BE**'s report is attached to these Minutes. It was agreed that the Parish Council would monitor the situation over the coming weeks and approach HDC if vehicle sales became persistent.
- b. **Council controlled open spaces** – Peter Round, the grass-cutting contractor, is to be asked to install the grit bin yet to be purchased. **SP** to inform him of **BE**'s contact details.
- c. **Communications**
- (i) Newsletter/Annual Report - **MF** is working on the latest Newsletter but needs the software used by Martin Baughan (**MB**). This has yet to be arranged.
- (ii) Web Site – **MB** will continue with this for the time being.
- d. **Liaison with other Authorities** – **IW** reported a decrease in motorcycle activity and concluded that the surveillance by helicopters has had an effect.

#### **90609-16 FINANCE**

- (i) Finance Reports were accepted and Accounts for Payment authorised as per reports attached to these Minutes. All in favour.
- (ii) Bank Standing Order amendment for Clerk's revised salary approved. All in favour.
- (iii) Other Finance – **SP** reported that a transfer of funds from the Business Money Manager A/c to the Current A/C is needed and a transfer of £3,000 was approved.  
**MB** will be forwarding the cheques from the Inland Revenue for the on-line filing incentive payments recently received for the last 2 years - £100 for 2007/8, £75 for 2008/9. That concludes these payments under the incentive scheme.

**90609-17 CORRESPONDENCE** - No separate report as all items have been incorporated under the relevant headings.

**90609-18 ANY OTHER BUSINESS – Further Enforcement Case** – Complaint received that a car repair and sales business was operating from a residential property without planning permission. Investigated by Enforcement Officer, no material change of use was established and, subsequently, they have written to the owner and complainant-stating file closed as no breach established.

**BE** reported that there is **still rubbish in a front garden** and Deborah Hibbert, HDC Enforcement Officer; Operations Division will follow up this issue.

**JG** reported that matter of the **additional rubbish bin** is being progressed.

There will be weekend and overnight road closures from September 2009 for about 12 weeks due to **A1 Eaton Socon Bypass Renewal Scheme**. Item will be included in the Newsletter.

**90609-19 DATES of NEXT MEETINGS including change of date for July meeting.**

28<sup>th</sup> July  
15<sup>th</sup> September  
20<sup>th</sup> October  
17<sup>th</sup> November

The meeting closed at 10.15pm

Signed by the Chairman.....N. FARNDEN.....

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