

HAIL WESTON PARISH COUNCIL

Minutes of General Meeting of the Parish Council Held on TUESDAY 21st October 2008 in HAIL WESTON VILLAGE HALL at 8.00pm

Present:-

Mr. N. Farnden	NF	Chairman
Mr. I. Wilkie	IW	Vice Chairman
Mr. P. Chandler	PC	
Miss L. Bacon	LB	
Mr. B. Easom	BE	
Mrs. S. Penton	SP	Parish Clerk

Also present:- District Councillor Jonathan Gray (JG), County Councillor Peter Downes (PD) and one member of the public.

81021-1 APOLOGIES - Mr. M. Baughan (MB) and Mrs. C. Couzens (CC)

81021-2 MEMBERS' DECLARATION of INTEREST for items on the agenda

NF, PC & LB all declared a Personal Interest re. **Item 81021-9 (iii)** on the basis that the applicants are friends and that Mr. Wilkie is a fellow Councillor. **IW** declared a Prejudicial Interest in the same application, as he is one of the applicants. **BE** also declared a Prejudicial Interest in the same application, as he is a close neighbour.

IW declared a Personal Interest re. **Item 81021-9 (i)** on the basis that he knows the applicant.

Item 81021-13 - PC declared a Personal Interest as his wife has an interest in the plot of land adjacent to the site the Parish Council is hoping to purchase for the new burial ground.

81021-3 METHODS of FUNDING including from Landfill Agencies – Speaker, Mr. Philip Peacock from Cambridgeshire ACRE (Action with Communities in Rural England).

Mr. Peacock gave some most useful advice and information on various sources of funding, particularly for the possible updating of playground facilities.

BIFFA will only fund environmental projects but WREN (Waste Recycling Environmental Ltd.) will fund Playground projects. WREN will expect the Parish Council to provide matched funding of 10%. This can be matched by any other body e.g. HDC.

The PC must provide evidence of need and evidence of consultation with the young people in the village. The cost of the Consultation process would cost £1,000 + and can be carried out by ACRE. However, this could be funded by Awards for All.

The Chairman thanked Mr. Peacock for attending the meeting and for giving such helpful information. Mr. Peacock left the meeting at 8.30pm

The meeting was closed for the next item

81021-4 OPEN FORUM – for all members of the public and press present including District and County Councillors.

The meeting was then re-opened

Signed by the Chairman.....Date.....2008

81021-5 TO APPROVE and SIGN MINUTES of the General Meeting held on 16th September and the Planning Committee Meeting held on 1st October. The Minutes for 16th September were accepted as a true record. All in favour.

However, the Planning Minutes for 1st October should have stated that Mr Easom left the meeting before Item **81001-4P (ii). SP** to add a note accordingly. With that note added it was agreed that the Planning Minutes are accepted as a true record. All in favour.

81021-6 MATTERS ARISING

Planning Meeting 1st October. The original application in connection with **Item 81001-4P (i)** (Agricultural Buildings North of 589 Great North Road, Eaton Ford, Cambridgeshire) was the subject of an Extraordinary Meeting with the full Parish Council present. It was pointed out that perhaps the full Council should have also been invited to any subsequent meeting in connection with the same application.

81021-7 PLAY AREA

- (i) **Funding** – Mr. Peacock’s presentation was discussed. It was agreed to proceed with funding investigations and to go ahead with the Consultation process to be carried out by Cambridgeshire ACRE and, hopefully to be funded by ‘Awards for All’. **SP** to obtain notes for guidance and application form from the WREN web site for possible funding for the main project and send to all Councillors. All in favour.
- (ii) **Working Party Nominees** – possible inclusion of residents. **BE** to follow this up and speak to one of his neighbours.
- (iii) **Population Statistics in age groups – 2001 estimate** **mid-2007 estimate**

0-4 years	40	30
5-9 years	30	40
10-14 yrs.	50	50

Both total 120 & rounded to the nearest 10.

SP had obtained this information from HDC.

81021-8 BOTTLE BANK

- (i) **Possible item in Newsletter to obtain residents’ views re. siting.**
- (ii) **Funding** –

Mr. Peacock said he knew where membrane and gravel has been used successfully as a base for a Bottle Bank. He also advised that a rubbish bin should be provided for disposal of empty boxes and bags. **NF & BE** are to inspect potential bottle bank sites.

81021-9 PLANNING UPDATE – (for information)

- (i) **Application Ref. 0802650S73 – Removal of conditions 2 & 3 of planning permission 0703950FUL in respect of use of land and buildings for Class B8 (storage and distribution) use – Agricultural Buildings North of 589 Great North Road, Eaton Socon, Cambs.** (Applicant:- Tensor plc)

The Planning Committee recommended this application be **REFUSED** at the meeting held on 1st October.

(ii) Letter received from HDC Planning Enforcement confirming that the above application is under consideration and to be monitored late November for the decision. They will be in contact in due course.

(iii) **Application Refs. 0802670FUL & 0802671LBC – Demolition of greenhouse, extension to dwelling and repairs and minor alterations – 36 High Street, Hail Weston**

(Applicants:- Mr. A. I. and Mrs. P. M. Wilkie)

The Planning Committee recommended this application for **APPROVAL** at the meeting held on 1st October.

81021-10 BUS STOP UPDATE – nothing further to report at this time

81021-11 PAINTING of POST BOX next to telephone box. **SP** to pursue the matter with Royal Mail, Peterborough.

81021-12 BRIDGE over the FORD - **PD** reported that there was no action but it is being monitored.

Signed by the Chairman.....Date.....2008

81021-13 CEMETERY UPDATE – Solicitor yet to be appointed.

Plans are drawn up and will be submitted to HDC this week. A decision is expected within 6-8 weeks. The Ecologist has advised that due to the time that has elapsed since Ecological Assessment a stand-alone bat survey should take place just before the clearance work commences. If bats are found additional costs may be incurred. The contract to purchase the land should protect the Council in the event of bats being discovered.

81021-14 APPOINTMENT of VOLUNTARY STREET WARDEN

- (i) Clarification of duties
- (ii) Format for ad. for Notice Board, Web Site and Newsletter

After some discussion it was decided to defer both of these items for the time being. Most of the matters needing attention are observed by some of the members of the Parish Council and action taken accordingly. It was suggested that all Parish Councillors share these duties. **LB** to monitor situation and raise the matter in 3 months' time if current approach is unsatisfactory.

81021-15 COUNCILLOR RESPONSIBILITY REPORTS

a. Highways & Environment

(i) Flood Forum Meeting, 15th October - **BE** attended the Flood Forum but first submitted a few questions. These were answered by the Environment Agency. Copy email attached to these Minutes and circulated to all Councillors.

(ii) Resident's complaint – Parking and Speeding. High Street & Crown Close Area. Resident's email and reply from Highways, Area Traffic Engineer attached to these Minutes.

(iii) Resident's complaint – Signage and lighting – entering village from western end of High Street

b. Council controlled open spaces. Allotments including quotation and invoice for trimming hedge at allotments. The invoice was approved and cheque drawn. All in favour. Most allotment holders have signed the Agreement and paid the rental. It was resolved that any allotment holder not signing the Tenancy Agreement will be asked to quit.

LB reported that the conifers in the Garden of Rest need trimming. Approval given for her to obtain a quotation for this work.

c. Communications including Newsletter & Web Site

SP reported the following on behalf of **MB**:-

E-cops – **MB** has registered and will receive information regarding Hail Weston and surrounding areas.

Planning – Planning applications to which the Parish Council has responded are now on the web site.

Budget 2009/10 – Draft will be forwarded to all prior to the November meeting with a view to setting the Precept for application by the due date, 12th December.

d. Liaison with other Authorities. Safer Neighbourhood Meeting – **IW** attended the quarterly meeting on 7th October and his report is attached to these Minutes.

81021-16 FINANCE

- (i) Finance Reports and Accounts for Payment – **SP** circulated the Transactions Report and the Balances Report. All payments were approved including the annual contribution to St. Neots Museum giving all Hail Weston residents free admission to the museum. Item to go in the Newsletter. All in favour of these payments. The Chairman signed the reports.
- (ii) Annual Return and Internal Audit Report – Letter from Independent Internal Auditor and revised IIA's Report.

SP had queried a statement in the IIA's report that didn't agree with what was on the Annual Return. The IIA has provided a satisfactory reply together with a revised report agreeing with the Annual Return. He apologised for the oversight.

(iii) 2009/10 draft Budget & Precept Application – see Minute no. 15c above.

(iv) Other Finance

81021-17 CORRESPONDENCE (List attached) All items noted.

Signed by the Chairman.....Date.....2008

81021-18 ANY OTHER BUSINESS

81021-19 MEETING DATES

- (i) **Last General Meeting of 2008 – Tuesday, November 18th**
- (ii) **Meeting dates for 2009 – Third Tuesday of the month:-**

20th January
17th February
17th March
21st April (Parish Assembly)
19th May (AGM)
16th June
21st July
15th September
20th October
17th November

The meeting closed at 10.10pm

Signed by the Chairman.....Date.....2008