

# **HAIL WESTON PARISH COUNCIL**

CHAIRMAN – Mr. Peter Chandler

CLERK - Mrs. Sheila Penton, 32 High Street, Southoe, PE19 5YE – Tel. 01480 473134

**To Members of the Council:-**

**You are hereby summoned to attend a General Meeting of the Parish Council in Hail Weston Village Hall on Tuesday 20<sup>th</sup> July 2010 at 7.30pm to deal with the following business:-**

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ADDRESS THE COUNCIL AT ITS OPEN FORUM.**

## **AGENDA**

**100720-1 APOLOGIES – Di Salter**

**100720-2 MEMBERS' DECLARATION of INTEREST for items on the agenda**

**100720-3 TO APPROVE and SIGN MINUTES of the General meeting of the Parish Council held on Tuesday 15<sup>th</sup> June 2010.**

**100720-4 MATTERS ARISING**

**100720-5 OPEN FORUM – for all members of the public and press present including District and County Councillors**

**100720-6 BALANCING THE BUDGET –**

- (i) Email and 4 page attachment from Councillor Ian Bates, Leader of HDC.** Circulated to all prior to the meeting.
- (ii) Email and link to “The Budget – LGA on the day briefing”.** Also from Councillor Ian Bates. Circulated to all prior to the meeting.

**100720-7 DI SALTER'S SICKNESS LEAVE – Review of long-term absence.**

**100720-8 PLANNING**

**(i) Enforcement Cases Update.**

- a) 3 GREEN LANE, HAIL WESTON Breach of Condition – Report received from Enforcement Dept. dated 5<sup>th</sup> July as follows:-Letter sent to owner requesting the submission of an application. New complaint sent by Hail Weston PC regarding new driveway and inspection was to be made by Enforcement Officer in mid-June and for the case to be monitored by them early July for application.
- b) KYM STABLES Siting of caravan(s) – As per above-mentioned report:- Further action was under consideration in March 2010 and no action has been reported since. Full reports circulated to all and to be attached to July Minutes.

**(ii) Update re. Planning applications considered by the Parish Council.**

**100720-9 FORD END FOOTBRIDGE & FORD – See Item 14, Ford & Footpaths**

**100720-10 POLICING MATTERS – Neighbourhood Watch**

**The following response has been received from PCSO Carol List:-**

“Firstly, find out those residents that are willing to stand for NHW co-ordinators. This can be done through the Newsletter, perhaps a tear off slip, which they can fill in and send back to you, or just a contact number in the newsletter. Then a meeting of those people who are interested in being a NHW co-ordinator is the next step. Mention it to Carol Corn when you speak to her next, and we will arrange a date to come along to explain what it means with regards to work loads etc.”

**100720-11 VILLAGE HALL**

**100720-12 PLAY AREA**

- (i) Transaction Report from commencement of project.**
- (ii) RoSPA Safety Inspection for Playing Field – any remedial action taken.**
- (iii) Appointment of Playing Field Supervisor**
- (iv) BE's Progress Report as at 25<sup>th</sup> June**

### **100720-13 CEMETERY**

- (i) Transaction Report from commencement of project.
- (ii) Consideration of fees.
- (iii) Insurance for new gates
- (iv) **BE's** Progress Report as at 25<sup>th</sup> June

### **100720-14 COUNCILLOR RESPONSIBILITY REPORTS**

#### **a. Highways & Environment**

**(i) HDC – LDF – Site assessments for Gypsy and Traveller sites – BE** responded to Public Consultation on 24<sup>th</sup> June as follows:-

“In view of the comments regarding potential additional sites, the Parish Council have compared the comments for sites in this document and related those comments to Hail Weston parish and as a result conclude that *in accordance with HDC planning policy stated in the LDF that the parish is not suitable for traveler site development as there are no suitable local facilities, i.e. schools, shops, doctors, etc. Accessing facilities in adjoining parishes would involve considerable travel distances. There is limited safe walking to these facilities or to bus stops. There is only a rural bus service and most roads, in particular the B645, lack footpaths and lighting.*”

**(ii) Further Background information circulated to all prior to meeting.**

**(iii) FORD & FOOTPATHS – Progress as per BE's** email of 24<sup>th</sup> June.

#### **b. Council controlled open spaces**

- (i) Allotment Working Group – Report of meeting held on 5<sup>th</sup> July
- (ii) Playing Field Risk Assessment for review in July
- (iii) Grounds Maintenance invoices received on 6<sup>th</sup> July for April, May and June for payment this month.

#### **c. Communications**

- (iii) Newsletter
- (iv) Web Site

#### **d. Liaison with other Authorities**

#### **e. Financial Review**

### **100720-15 FINANCE**

- (i) Finance Reports and Accounts for Payment including:-
  - a. Account Balances
  - b. General Transaction Report
  - c. Separate Transaction Reports for Playing Field & Cemetery from the commencement of each project.
- (ii) Annual Return and Internal Audit
- (iii) Other Finance

### **100720-16 CORRESPONDENCE (List to follow)**

### **100720-17 ANY OTHER BUSINESS**

### **100720-18 DATES of NEXT MEETINGS – No meeting in August.**

**Thursday September 16<sup>th</sup>  
Tuesday October 19<sup>th</sup>  
Tuesday November 16<sup>th</sup>**

Signed:- S. Penton

Sheila Penton – Parish Clerk, 8<sup>th</sup> July 2010