

# **HAIL WESTON PARISH COUNCIL**

CHAIRMAN – Mr. Nick Farnden

CLERK - Mrs. Sheila Penton, 32 High Street, Southoe, PE19 5YE – Tel. 01480 473134

**To Members of the Council:-**

**You are hereby summoned to attend a General Meeting of the Parish Council in Hail Weston Village Hall on Tuesday 16<sup>th</sup> February 2010 at 8.00pm to deal with the following business:-**

**MEMBERS OF THE PUBLIC AND PRESS ARE INVITED TO ADDRESS THE COUNCIL AT ITS OPEN FORUM.**

## **AGENDA**

### **100216-1 APOLOGIES**

### **100216-2 MEMBERS' DECLARATION of INTEREST for items on the agenda**

### **100216-3 TO APPROVE and SIGN MINUTES of the General Meeting of the Parish Council held on Tuesday 19<sup>th</sup> January 2010.**

### **100216-4 OPEN FORUM – for all members of the public and press present including District and County Councillors**

### **100216-5 MATTERS ARISING**

### **100216-6 DI SALTER'S SICKNESS LEAVE – Renewal of approval of reason for absence if thought necessary.**

### **100216-7 PLANNING**

#### **Enforcement Cases Update**

### **100216-8 PARISH ASSEMBLY**

### **100216-9 VILLAGE HALL**

### **100216-10 PLAY AREA**

10.02.10 – Trim Trail installation started.

### **100216-11 CEMETERY**

Official Order and Conveyance documents to be sent to all by email attachment prior to the meeting.

12/13.02.10 – Cemetery setting out. Solicitor, Michael Alexander will be in attendance.

15.02.10 – Lattenbury Services commencing Cemetery work

17.02.10 – EDF carrying out work re. pole resiting. Power off and road closure.

### **100216-12 PAINTING of POST BOX next to telephone box (no. PE19 5JW -130)**

### **100216-13 COUNCILLOR RESPONSIBILITY REPORTS**

#### **a. Highways & Environment**

#### **b. Council controlled open spaces**

(i) Allotments Dispute – update from Allotment Disputes Committee

(ii) Village Notice Board

#### **a. Communications**

b. Newsletter

c. Web Site

#### **d. Liaison with other Authorities**

### **100216-14 TRAINING**

#### **(i) Councillors**

**SB** and **BE** attended Stages 1 & 2 of Councillors' Training:-

Stage 1 – Code of Conduct & Standards Committee Meeting Procedure

Stage 2 – Statutory Powers and Budgets & Accounts

**SB** and **MF** attended Stage 3 of Councillors' Training – Planning Process and Risk Management

Further sessions available as per timetable in the Winter 9/10 CPALC Bulletin distributed to all.

**(ii) Clerk**

**SP** would like to attend CALC's Power of Well Being Training Course at a cost of **£35**. Approval is required.  
**SP** would also like to attend the Accounts Year End Course being held at CALC offices, St. Ives on Wednesday 14<sup>th</sup> April at a cost of **£55**. Approval is required.

**100216-15 FINANCE**

- (i) Finance Reports and Accounts for Payment.
- (ii) Statement received from Cater Allen showing the withdrawal of the whole balance of £15,426.37 on 6<sup>th</sup> February 2010. This will reimburse the cheque a/c for the £15,000 withdrawn for the purchase of the cemetery land. All account balances yet to be confirmed.
- (iii) Transaction Report for Funding Account
- (iv) Loan from PWLB – Clarification required as to what Cemetery costs are to be funded from the Loan. e.g. Solicitors' and Surveyors' fees? A transaction report will be submitted monthly.
- (v) Standing Orders revised by NALC – Hard copy of Parts 1 & 2 available from CPALC at a cost of £25. Authority required to purchase.
- (vi) Peter Rounds, the present contractor for the village grass cutting, has increased his prices by 5% to cover additional fuel costs.

**100216-16 CORRESPONDENCE (List to follow)**

**100216-17 ANY OTHER BUSINESS**

**100216-18 DATES of NEXT MEETINGS:-**

**March 16<sup>th</sup>**  
**April 20<sup>th</sup> (Parish Assembly)**  
**May 18<sup>th</sup> (AGM)**  
**June 15<sup>th</sup>**  
**July 20<sup>th</sup>**  
**September 21<sup>st</sup>**  
**October 19<sup>th</sup>**  
**November 16<sup>th</sup>**

Signed:- S. Penton

**Sheila Penton – Parish Clerk, February 2010**